

COLUMBIA COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING

WORK SESSION MINUTES

April 13, 2010

The Columbia County Board of Commissioners met in a regularly scheduled work session at 10:00 a.m. with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Rita Bernhard, together with Sarah Hanson, County Counsel, and Jan Greenhalgh Board Secretary.

Commissioner Hyde called the meeting to order.

**RISK MANAGEMENT COMMITTEE RECOMMENDATION:**

Sarah Hanson and Jean Ripa presented three recommendations from the Risk Management Committee.

1) First is the issue of kids skateboarding around the courthouse and parking lots. This poses a potential liability and, to reduce that risk, the committee is recommending that signs be posted stating that no skateboarding is allowed on county property. With that, Commissioner Fisher moved and commissioner Bernhard seconded to approve the posting of the appropriate "No Skateboarding" signs. The motion carried unanimously.

2) Second is an issue previously discussed with the Board regarding baby changing stations in the courthouse restrooms. The problem is that when these are not provided, people tend to use whatever is available, such as the lobby couches, floor, etc.. These tables are fairly inexpensive, at approximately \$200 each. Sarah suggested that signs also be posted directing the public on availability. After discussion, Commissioner Fisher moved and Commissioner Bernhard seconded to direct staff to install the appropriate baby changing stations and post signs. The motion carried unanimously.

A brief update was given on the employee privacy room. Maintenance is working on the details and will be installing the appropriate signage.

3) The third issue is that of the changes in tort claim limits. Sarah reviewed the details of these changes and the Risk Management Committee is recommending that the County adjust its contractual indemnification and insurance requirements accordingly. After discussion, Commissioner Fisher moved and Commissioner Bernhard seconded to direct staff to make the appropriate changes to the county

tort claim liability limits to match the Oregon Tort Claims Limits changed on January 1, 2010. The motion carried unanimously.

**PROPOSED EARLY RETIREMENT INCENTIVE:**

Jean addressed the proposed early retirement incentive and the maximum that Jennifer and herself felt would be feasible. This offer is updated from the original offer previously reviewed by the Board. Requirements would be 5 years minimum service; \$500 monthly payment for a maximum of 3.5 years; employee has to agree to serve as a temporary employees for the 12 months following retirement.

The updated changes have been put into a draft Board Order which will need formal action once a decision is made. The Board stated that they would consider this as a potential offer however no action is being taken at this time.

**FINALIZE JOB DESCRIPTION FOR THE ECONOMIC DEVELOPMENT DIRECTOR:**

Jean presented the Board with the finalized job description for the Economic Development Director. The Board has reviewed this and, with that, Commissioner Fisher moved and Commissioner Bernhard seconded to approve the updated Economic Development Director job description. The motion carried unanimously.

**EXECUTIVE SESSION UNDER ORS 192.660(2)(d):**

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, no action was taken by the Board.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 13<sup>th</sup> day of April, 2010.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

\_\_\_\_\_  
Anthony Hyde, Chair

*Work Session Minutes*

*4/13/10*

*Page 3*

\_\_\_\_\_  
Recording Secretary:

\_\_\_\_\_  
By: \_\_\_\_\_  
Jan Greenhalgh, Board Secretary

By: \_\_\_\_\_

Earl Fisher, Commissioner

By: \_\_\_\_\_

Rita Bernhard, Commissioner